

61—12.4(17A) Procedure after petition is filed.

12.4(1) *Initial review.* Upon filing of the petition, the consumer credit code administrator shall inspect the petition for substantial compliance with the recommended form, and may, in its discretion, reject a petition that fails to contain one or more of the stated requirements. The consumer credit code administrator shall conduct an initial review of the petition and may request the petitioner to provide additional information or provide greater specificity. Additional information may include relevant written data, views, arguments, or briefs. A request shall be made within 21 days of the filing of the petition. If the requested information is not provided to the consumer credit code administrator within 30 days of the petitioner's receipt of the request, the petitioner will be deemed to have withdrawn the petition. Petitions not in substantial conformity with the above rules shall be returned to the petitioner.

12.4(2) *Acknowledgment of receipt.* The consumer credit code administrator shall acknowledge receipt of all petitions by certified or registered letter to the petitioner.